Purpose: The purpose of this job aid is to provide you with guidance for setting IE10 and IE11 Browser to ‘Compatibility Mode On’.

Internet Explorer 10 and 11 have known performance issues when using the Business Objects-Infoview for FDS Reports. We do not recommend using Internet Explorer 10 or 11 at this time to access FDS.

If Internet Explorer 10 has to be used, follow these steps to turn the compatibility mode on.

To turn on Compatibility View

1. See if the Compatibility View button appears in the Address bar. (If you don’t see the button, there’s no need to turn on Compatibility View.)

2. Tap or click the Compatibility View button to display the site in Compatibility View.

Once you turn on Compatibility View, Internet Explorer will automatically show that site in Compatibility View each time you visit.

If Internet Explorer 11 has to be used, follow these steps:

To add a site to the Compatibility View list

1. Open the desktop, and then tap or click the Internet Explorer icon on the taskbar.

2. Tap or click the Tools button, and then tap or click Compatibility View settings.

3. Under Add this website, enter the URL of the site you want to add to the list, and then tap or click Add.

Add Columbia.edu at Step #3

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